
Minutes of the Borough Council Zelienople, PA

8/28/2017

7:30 PM Council-Workshop

MasterID:

603

The August 28, 2017 meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers. In attendance were, Council Members, Marietta Reeb, Ralph Geis, Gregg Semel, Andrew Mathew III, Mary Hess, Don Burgess and Mayor Thomas Oliverio.

Borough Manager Donald Pepe, Borough Engineer Tom Thompson, Public Works Director Chad Garland, Police Chief Jim Miller, Zoning & Codes Officer Shelly Kaltenbaugh and Solicitor Bonnie Brimmeier were present.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chad Garland

VISITORS

Diane White
Marla Bennett
Henry Ziegler
Dan Fritch
Cathy Baker

There were others at the meeting who did not sign in for identification in the minutes.

Diane White, representing the Zelienople Lions Club, came to ask for support for the Halloween Parade.

Two motions were a result of this presentation

APPROVE THE LIONS CLUB REQUEST FOR THE 2017 HALLOWEEN PARADE

A motion was made by Mr. Mathew, second by Mr. Burgess, to approve the Lions Club request for the 2017 Halloween Parade on October 28, 2017 at 2:00 PM.

Motion carried 7-0.

HALLOWEEN- TRICK OR TREAT DATE SET FOR 2017

A motion was made by Mr. Mathew, second by Mr. Geis to set the Halloween Trick or Treat date for Tuesday, October 31, 2017 from 6:00 PM - 8:00 PM.

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Motion carried 7-0

CONSENT AGENDA:

A motion was made by Mr. Mathew, second by Mr. Geis, to approve the following:

- Minutes of the August 14, 2017 Council Meeting

Motion carried 7 - 0

OLD BUSINESS:

CONSIDER THE ACCEPTANCE OF THE NEW BOROUGH WEBSITE

A motion was made by Mrs. Hess, second by Mr. Geis, to accept the new borough website project as complete and to confirm to pay Revize Software Systems the balance \$2,400 on the project cost.

Motion carried 7-0.

NEW BUSINESS:

CONSIDER HARMONY FIRE DISTRICT AUXILIARY REQUEST TO USE PARKING SPACES IN THE TOWN CENTER PARKING LOT FOR ANNUAL SCAVENGER HUNT REGISTRATION

A motion was made by Mr. Mathew, second by Mr. Geis, to approve the request by the Harmony Fire District Auxiliary for the use of five (5) parking spaces in the Town Center Lot near Fishers Bar, as noted in their letter, to be able to have a registration and judging area for their Fifth Annual Adult Community Scavenger Hunt on Saturday October 7, 2017. This request is for 10:00 am until 7:00 pm with the following conditions:

- The parking lot entrance and egress, and also all traffic lanes cannot not be inhibited subject to Police review
- That it be vacated by 7:00 pm that evening
- That the area is clear of any debris, trash, and cigarette butts etc.

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Motion carried 7-0.

CONSIDER ROACH & ZIEGLER REQUEST FOR OUTDOOR DISPLAY

A motion was made by Mrs. Hess, second by Mrs. Reeb, to approve the request by Roach & Ziegler's for an outside sidewalk display with the following conditions:

- Limit the display to insure it does not impede pedestrian or wheel chairs traffic
- The display must remain neat and simple in presentation
- The display needs to be taken in daily at close of business
- This is not a permanent approval and must be renewed early at the beginning of the new year
- The Borough retains the right to review this decision and if necessary revoke it for good reason.

Motion carried 7-0.

CONSIDER A MOTION TO ADOPT A PROPOSED ORDINANCE NO. 855-17, OF THE BOROUGH OF ZELIENOPLE, BUTLER COUNTY, PENNSYLVANIA, TO ADOPT THE 2015 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE,

A motion was made by Mr. Mathew, second by Mrs. Hess, to adopt proposed Ordinance No. 855-17 to adopt the 2015 Edition of the International Property Maintenance Code as presented.

Motion carried 7-0.

CONSIDER REQUEST TO CLOSE SOUTH HIGH STREET FROM E. BEAVER STREET TO E. CULVERT STREET FOR A BLOCK PARTY ON SEPTEMBER 10, 2017

A motion was made by Mrs. Reeb, second by Mr. Burgess, to close S. High Street from E. Beaver Street to E. Culvert Street from 2:30 pm to 9:00 pm on September 10, 2017 for a neighborhood block party. It is approved with the following conditions

:

- Be responsive to complaints on noise
- Should a second complaint be received all music will be shut down
- They coordinate with the Street Department to obtain cones and barricades for street closure and for pickup of equipment.
- They coordinate with the Police Department and all emergency services for safety concerns

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- They insure that the area is cleaned of any trash and debris when the event is completed

Motion carried 7-0.

CONSIDER ADOPTION OF RESOLUTION #365-17 - WATER RATE STRUCTURE CHANGE & RESOLUTION #366-17 - ADDITION OF WATER RATE CODE FOR C.I.S.

A motion was made by Mr. Mathew, second by Mr. Semel, to adopt proposed Resolution #365-17 as recommended by the Water committee and Borough Engineer, to establish the new water rate structure which would become effective with the November 2017 utility bills and to also adopt proposed Resolution #366-17 for the purpose of amending the CIS charges and their calculations for non-residential customers in order to include the new water rate code of WA 27. This will permit the calculation of the CIS charge for this new rate code based upon consumption, as is currently done for the non-residential accounts. This water rate code is for non-residential water accounts that have less than a 2" meter.

A full and true copy of Resolutions #365-17 and #366-17 can be found in the Resolution Book.

Borough Manager

Motion carried 7-0.

CONSIDERATION FOR PAY REQUISITION ESTIMATE #1 TO THE CONSTRUCTION CONTRACT FOR THE MAIN STREET REVITALIZATION KAUFMAN HOUSE EXTERIOR SURFACE DEMOLITION PROJECT

A motion was made by Mr. Mathew, second by Mr. Geis, to approve the Ken Reilly Contracting Pay Requisition Estimate No. 1 - Final (Kaufman House Exterior Surface Demolition Project) in the amount of \$19,400.00.

Motion carried 7-0.

CONSIDERATION FOR PAY REQUISITION ESTIMATE # 4 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Geis, second by Mr. Burgess, to approve the M and B Services LLC Pay

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Requisition Estimate No. 4 (ECMS Contract) in the amount of \$70,740.78.

Motion carried 7-0.

CONSIDERATION FOR PAY REQUISITION ESTIMATE # 5 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION STREETScape - ECMS PROJECT

A motion was made by Mr. Mathew, second by Mrs. Hess, to approve the M and B Services LLC Pay Requisition Estimate No. 5 (ECMS Contract) in the amount of \$34,001.06.

Motion carried 7-0.

CONSIDER AUTHORIZATION TO ADVERTISE TO SELECTED BIDDERS THE BOROUGH OF ZELIENOPLE REQUEST FOR QUALIFICATION ZELIENOPLE REVITALIZATION PHASE 2 CONSULTING ENGINEERING SERVICES FOR A STREETScape PLAN

A motion was made by Mrs. Hess, second by Mr. Geis, to authorize the Borough Manager to proceed to advertise to selected firms the Borough of Zelienople Request for Qualification for Consulting Engineering Services for Zelienople Revitalization Phase 2 for the Main Street Project.

Motion carried 7-0.

CONSIDERATION OF AWARDING THE WINTER MATERIAL STORAGE BUILDING PROJECT

Bids were received and opened for the Winter Material Storage Building Project. A tally of the bids received is as follows:

Bidder	Bid Amt.
Golon Inc.	\$399,000
Uhl Construction	\$376,000

All bids were accompanied by the appropriate bid security.

A motion was made by Mrs. Hess, second by Mrs. Reeb, to reject all bids received on the basis that the bid amounts are over the Borough budget for the project at this time.

Motion carried 7-0.

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AUTHORIZE DRAW ON GENERAL OBLIGATION NOTE (G.O.N.) - PAY REQUISITION #8

A motion was made by Mr. Geis, second by Mr. Mathew, to authorize Pay Req. #8 to WesBanco Bank for a draw against the loan. The amount of Pay Requisition #8 is for \$ 162,359.46 and is for payment of invoices relating to the contractor and engineering payments for Main St. contracts, all of which relate to the Main Street Revitalization Project.

Motion carried 7-0.

OTHER BUSINESS:

COUNCIL REQUEST FOR INFORMATION

Council reviewed the list as provided in the agenda and updated items as deemed necessary.

MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Shared Services: No report
- Main St. Revitalization: Noted very positive responses from the public on the project

Mr. Semel:

- COG: - No report
- Library: - No report
- Airport Authority - No report

Mr. Geis:

- Electric; - Noted expected reimbursements coming to the Reserve Account and how that relates to the AMI project.
- Finance: - No report

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Mr. Burgess:

- No report

Mrs. Reeb:

Safety Committee: - No report as the meeting was postponed on Bucket Truck safety

Historical Society: - 9/29/17 will be the wine & cheese party

Mr. Mathew:

- Water Comm.: - No report
- EMA: - No report.
- Fire Dept. Liaison: - No report

Mr. Bayer:

- HRC: No report for the summer
- PMC: No Report

Mayor Oliverio:

- No report

Manager:

- Reported on the progress of the Town Clock restoration

Chief Miller:

- Reported that one officer had surgery and will be on leave for at least two more weeks

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Public Works Director:

- Noted both Jason Kratochvil and Kevin Jackson have completed their training at the Northwest Lineman College and their diplomas have been received. We will award them at the next council meeting.
- Reported on the 2017 Paving - Maintenance Contract (Double Seal coating project)

Solicitor:

- Requested an Executive Session on potential litigation items.

Engineer:

- Noted the need to implement the MS4 stormwater regulations

Zoning & Codes Officer

- Gave an update on the desire to consider an Economic Dev. Consultant for Main Steet.

Council took a short break at 8:56 PM and returned at 9:12 PM.

Council went into Executive Session at 9:12 PM and reconvened to regular session at 10:17 PM.

Being no further business the meeting was adjourned by Council President Bayer at 10:17 PM.

ATTEST:

Borough Manager

Council President

Approved by me this _____ day of _____, 2017.

Mayor